



ADDITIONAL INFORMATION

SERVICE GUIDELINES

Sit-down dinners allow 1 server and 1 cook per 20 people

Buffet dinners allow 1 server per 35 people

For carving or pasta station allow 1 cook per station

1 Bartender per 60 people

Dishwasher required with china serviceware at \$17.00 per hour

Servers, Bartenders and Cooks are \$17.00 per hour each

*Art Catering has the right to make changes to these guidelines as needed based on the details of the event.

SERVICE, DELIVERY, AND ADDITIONAL CHARGES

6.75% Brunswick County NC Sales Tax

7.00% New Hanover County NC Sales Tax

Event Service Charge \$75.00-250.00*

Staff Gratuity \$50.00+* per staff member

**Depending on menu and details of the event*

DEPOSIT INFORMATION

\$250.00 **NON-REFUNDABLE** to hold date if more than 6 months from event date

All prices are confirmed at 6 months from event date

25% **NON-REFUNDABLE** deposit with signed contract

50% due 30 days prior to event

Final details due 21 days prior to event

Final payment due 10 days prior to event

Rentals confirmed 4 Months prior to event

PAYMENT INFORMATION

ART Catering accepts

Visa, Mastercard, Discover, and American Express

Personal, Business or Certified Checks and Cash

Mailing address for payments:

111 Cheers Street, Shallotte, NC 28470

FOOD ALLERGIES & ADDITIONAL ITEMS

If there is an item that you would like but do not see it on our menu - please let us know as we most-likely can create it for you. We do our best to accommodate food allergies and diet restrictions, however, we cannot 100% guarantee none cross-contamination with any of our menu items. ART Catering & Events cooks and bakes from the same kitchen with shellfish, dairy, nuts, gluten, and all other items on the food pyramid. Notify us of your allergy/concerns upon ordering and we can discuss all options.

Revised 1/2/2017